







MONTHLY PERFORMANCE REPORT

July 2013

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Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2013/14	Annual target for 2013/14
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2014)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

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Section 1: 2013-2014 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber



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Expected Outcome At risk of missing target Responsible OUs People









MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]	Aim to Maximise	July 2013	10%	90%	90%			Of the 10 applicable posts recruited to during July, only 1 involved young people in the process. All managers have been reminded of the support and guidance available for involving children and young people in the recruitment process.	People Scrutiny





Expected Outcome Some slippage against target Responsible OUs Corporate Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]	Aim to Maximise	July 2013	35.70%	36.30%	97.90%			Council Tax collection is challenging this year due to the changes to welfare reform and with the introduction of the new CTR Scheme (Council Tax Reduction which replaced Council Tax Benefit as of 1st April 2013). All of the 7 Essex Authorities that have reported their end of July performance to date are down on last years figures by between 0.1% and 1.32%. Southend being one of the larger authorities within Essex would expect to be most affected by this regional trend but at this stage we are 0.6% behind on our target rate. Part of the reason for this position is that we are experiencing more people opting to pay over 12 months and also wishing to pay weekly which is impacting on collection rates to date. Additionally, Court summons have now been issued for August. However, in monetary terms and after allowing for the annual rise in Council Tax, £1.03m more has been collected compared to the same period last year.	Policy & Resources Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.2	% of Non-domestic Rates for 2013/14 collected in year [Cumulative]	Aim to Maximise	July 2013	40.50%	41.00%	98.50%			The July month end target was set higher this year to mirror the collection pattern in 2012 when the collection rate peaked. Although this pattern was not repeated in July 2013 we are only 0.5% behind the increased target, we do however, remain on course to meet the August month end target.	Policy & Resources Scrutiny

Expected Outcome Some slippage against target
Responsible OUs People



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.6	The percentage of Common Assessment Framework initiated that come from health professionals [Cumulative]	Aim to Maximise	July 2013	4.4%	5%	5%			The total number of CAFs completed by all is 50 for the month of July 2013. The CAFs received from health professionals includes school nursing, totaling 2% of the overall amount. The cumulative figure to end of July stands at 4.4%. We continue to challenge the low number of health initiated CAFs.	People Scrutiny
CP 4.7	The percentage of children who run away from home that receive a return to home visit (where parents consent) [Monthly Snapshot]	Aim to Maximise	July 2013	89%	100%	100%			One notification was not received by Streets Ahead Team, so unable to contact home. 9 Missing Children in total, 6 received Return to Home Visits, 2 were contacted by refused visits as said the matter had been dealt with.	People Scrutiny
CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]	Aim to Maximise	July 2013	72	80	240			This is made up from adaptations in the public and private sectors. Over the first four months we have a total of 72 adaptations, 40 in the public sector and 32 in the private sector.	People Scrutiny
CP 4.13	The number of statutory homeless applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	July 2013	7	39	117			To July we have discharged 7 households into the private rented sector, 4 of which were in July. Issues with landlords are still apparent. We are legally required to ensure there are additional fixtures in the properties for the homeless, such as carbon monoxide detectors, and that the tenancy is for 12 months rather than the usual 6. We have addressed these issues with landlords and continue to do so. This means that despite a slow start we will be in a position to utilise the private rented sector and satisfy the demand of the homeless to be housed appropriately.	Policy and Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]	Aim to Maximise	June 2013	16.8%	18%	18%			<p>This information is obtained from the National Drug Treatment Service (NDTS), and the results are updated and released periodically. This is the latest data and is for the reporting period to June 2013. It covers the 12 months January 2012 to December 2012.</p> <p>Overall 862 people were in treatment, and of these 145 completed successfully and did NOT re-present for further treatment, a success rate of 16.8%, a slight decline overall but a consistent performance in respect of numbers in treatment (Trend data: April = 16.8%; May = 17.2%). In terms of statistical neighbours we position 5th out of a group of 15 (mean performance = 15.2%).</p> <p>Contracts have been shaped to prioritise this area of performance and we are working closely with providers to deliver improvements in this area and developing understanding of complexity factors which will inform treatment approaches. However, the activity period being scrutinised pre-dates some of these measures and performance improvements may be slow to take effect.</p>	People Scrutiny
CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]	Aim to Maximise	July 2013	57	68	110			SEAL report one fewer landlord than in June. This measure is below target and is the focus of our management resource as well as our joint working with landlords and SEAL.	Policy and Resources Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	July 2013	81.40%	84.00%	84.00%			This figure has risen 2.83% on last month and is on course to meet target by year end.	Place Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	July 2013	221	252	1,500			Final quit figures for July are unlikely to be complete until the end of September as Department of Health guidelines enable successful quits to be registered up to 42 days after quit date is set.	People Scrutiny

Section 2: 2013-2014 Corporate Performance Indicators



Information for all 2013-2014 Corporate Priority Indicators

Generated on: 03 September 2013 11:40

Performance Data Expected Outcome: At risk of missing target 1 On course to achieve target 22 Some slippage against target 10 No Value 1

Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	July 2013	2628	2618	7542			Dipti Patel	Policy & Resources Scrutiny

Priority Priority 2 - Ensure a well maintained and attractive street scene, parks and open spaces

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	July 2013	15	51	51			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	July 2013	92%	86%	86%			Dipti Patel	Place Scrutiny

Priority Priority 3 - Where possible minimise our impact on the natural environment

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	July 2013	53.99%	51.00%	51.00%			Dipti Patel	Place Scrutiny

Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Number of children benefiting from 2 year old funding [Monthly Snapshot]	Aim to Maximise	July 2013	380	380	520			Sue Hadley	People Scrutiny
CP 4.2	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Aim to Minimise	July 2013	92	120	120			Sue Hadley	People Scrutiny
CP 4.3	Number of Looked After Children [Monthly Snapshot]	Aim to Minimise	July 2013	235	240	240			Sue Hadley	People Scrutiny
CP 4.4	The percentage of children referred by stage 4 services to the commissioned domestic abuse service that move to stages 1, 2 or 3 within 6 months of the work being undertaken by the provider being completed [Cumulative]	Aim to Maximise	Q1 2013/14	42.8%		60%			Sue Hadley	People Scrutiny
CP 4.5	The percentage reduction in teenage pregnancies (Under 18 Conceptions) [Snapshot]	Aim to Maximise	Q1 2013/14			3%			Carol Compton	People Scrutiny
CP 4.6	The percentage of Common Assessment Framework initiated that come from health professionals [Cumulative]	Aim to Maximise	July 2013	4.4%	5%	5%			Jane Theadom	People Scrutiny
CP 4.7	The percentage of children who run away from home that receive a return to home visit (where parents consent) [Monthly Snapshot]	Aim to Maximise	July 2013	89%	100%	100%			Sue Hadley	People Scrutiny
CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]	Aim to Maximise	July 2013	10%	90%	90%			Sue Hadley	People Scrutiny
CP 4.9	Appropriate Social care clients receiving Self Directed Support [Rolling 12 month average]	Aim to Maximise	July 2013	77.2%	75.0%	75.0%			Carol Cranfield	People Scrutiny
CP 4.10	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage)	Aim to Maximise	Q1 2013/14	89.7	90	90			Carol Cranfield	People Scrutiny
CP 4.11	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab	Aim to Maximise	Q1 2013/14	85	86	86			Carol Cranfield	People Scrutiny
CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]	Aim to Maximise	July 2013	72	80	240			Jacqui Lansley	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.13	The number of statutory homeless applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	July 2013	7	39	117			Jacqui Lansley	Policy and Resources Scrutiny

Priority Priority 5 - Support Southend to be active and alive with sport and culture

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	July 2013	3,358	2,668	8,000			Nick Harris	Place Scrutiny
CP 5.2	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	July 2013	1,214,307	1,136,333	3,409,000			Nick Harris	Place Scrutiny

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 6.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	July 2013	37.6%	37%	37%			Sue Hadley	People Scrutiny
CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]	Aim to Maximise	June 2013	16.8%	18%	18%			Glyn Halksworth	People Scrutiny
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	July 2013	221	252	1,500			Liesel Park	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	July 2013	1,600	1,592	6,401			Margaret Gray	People Scrutiny

Priority Priority 7 - Encourage the prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]	Aim to Maximise	July 2013	35.70%	36.30%	97.90%			Joe Chesterton	Policy & Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.2	% of Non-domestic Rates for 2013/14 collected in year [Cumulative]	Aim to Maximise	July 2013	40.50%	41.00%	98.50%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.3	16 to 19 year olds who are not in education, employment or training (NEET) [Monthly Snapshot]	Aim to Minimise	July 2013	4.7%	7.0%	7.0%			Sue Hadley	People Scrutiny

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	July 2013	£487058	£511000	£511000			Jacqui Lansley	Policy & Resources Scrutiny
CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]	Aim to Maximise	July 2013	57	68	110			Jacqui Lansley	Policy and Resources Scrutiny
CP 8.3	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	July 2013	90.00%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	July 2013	81.40%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 8.5	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	July 2013	92.50%	92.00%	92.00%			Peter Geraghty	Place Scrutiny

Priority Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community

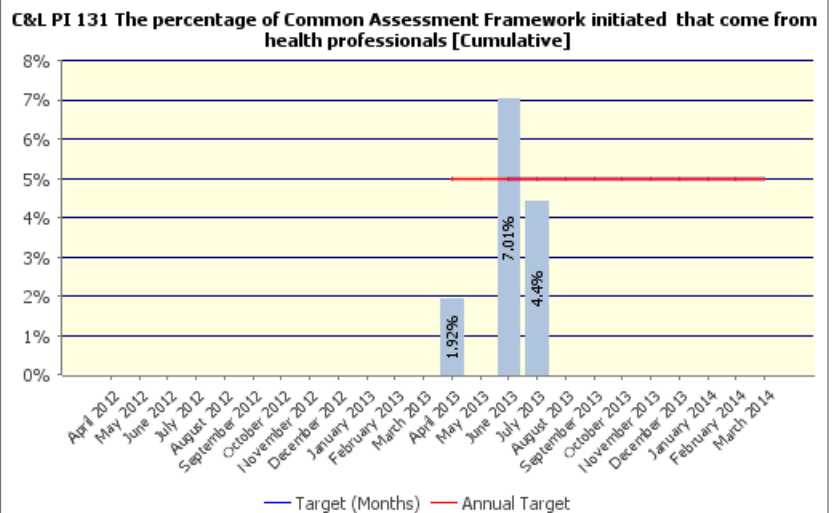
MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	July 2013	84.22%	80.00%	80.00%			Nick Corrigan	Policy & Resources Scrutiny
CP 10.2	Number of payments made online [Cumulative]	Aim to Maximise	July 2013	18,749	13,336	40,000			Nick Corrigan	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	July 2013	2.02	2.24	7.26			Joanna Ruffle	Policy & Resources Scrutiny

Section 3: Detail of indicators rated Red or Amber


Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults
Expected Outcome: At risk of missing target 1 Some slippage against target 4

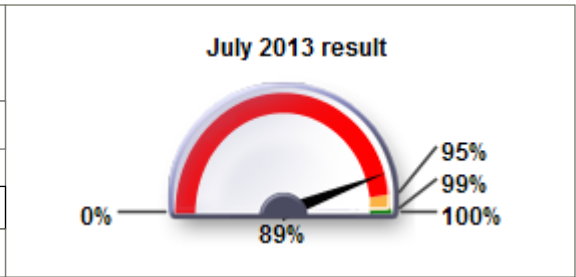
CP 4.6	The percentage of Common Assessment Framework initiated that come from health professionals [Cumulative]			<p>July 2013 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Jane Theadom			
Year Introduced	2013			

Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	1.92%	5%
May 2013		
June 2013	7.01%	5%
July 2013	4.4%	5%
August 2013		5%
September 2013		5%
October 2013		5%
November 2013		5%
December 2013		5%
January 2014		5%
February 2014		5%
March 2014		5%

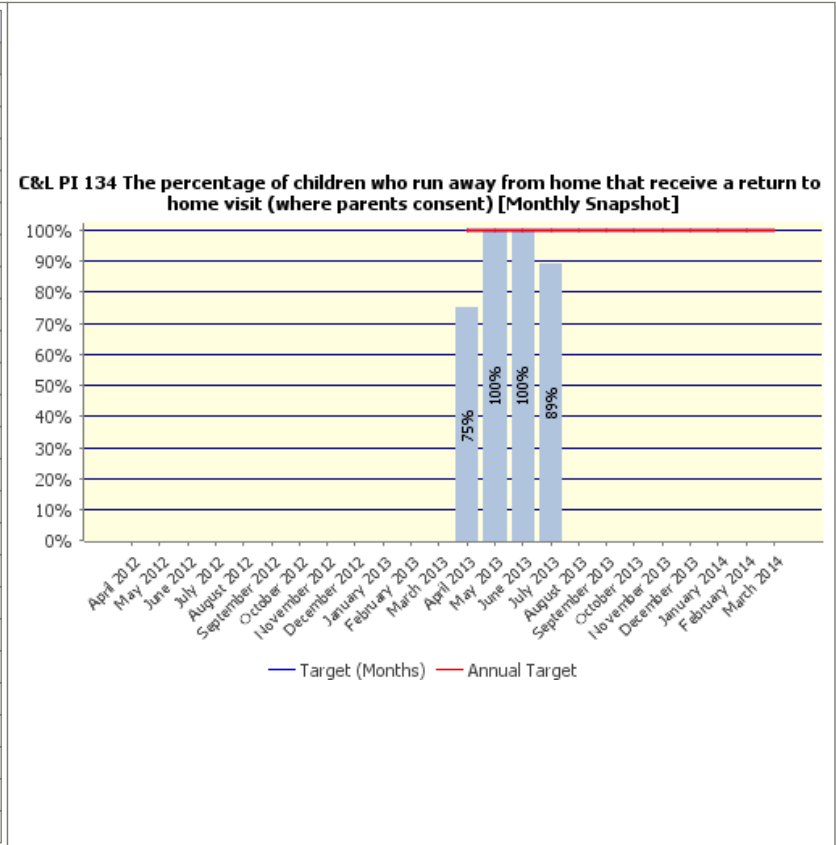


The total number of CAFs completed by all is 50 for the month of July 2013. The CAFs received from health professionals includes school nursing, totaling 2% of the overall amount. The cumulative figure to end of July stands at 4.4%. We continue to challenge the low number of health initiated CAFs.


CP 4.7	The percentage of children who run away from home that receive a return to home visit (where parents consent) [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sue Hadley		
Year Introduced	2013		

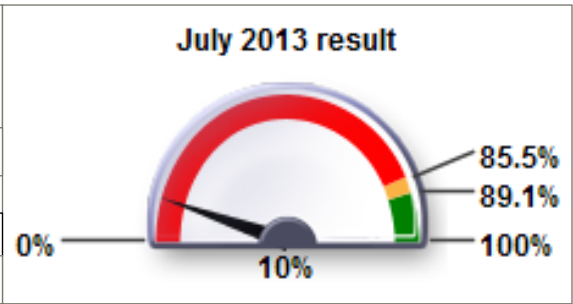


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	75%	100%
May 2013	100%	100%
June 2013	100%	100%
July 2013	89%	100%
August 2013		100%
September 2013		100%
October 2013		100%
November 2013		100%
December 2013		100%
January 2014		100%
February 2014		100%
March 2014		100%

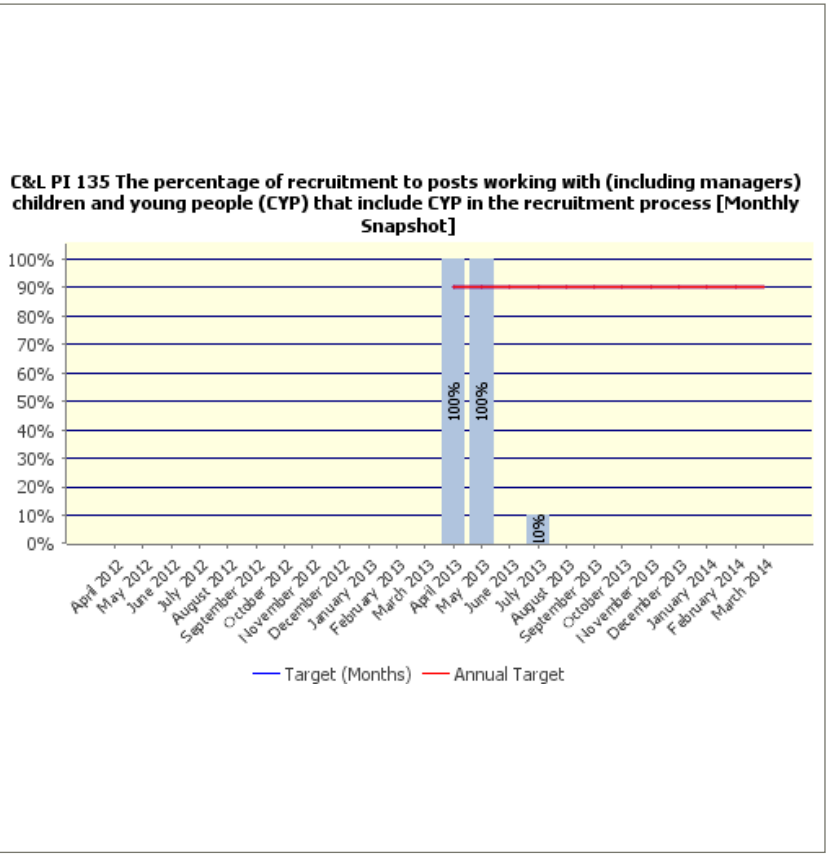


One notification was not received by Streets Ahead Team, so unable to contact home. 9 Missing Children in total, 6 received Return to Home Visits, 2 were contacted by refused visits as said the matter had been dealt with.


CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sue Hadley		
Year Introduced	2013		

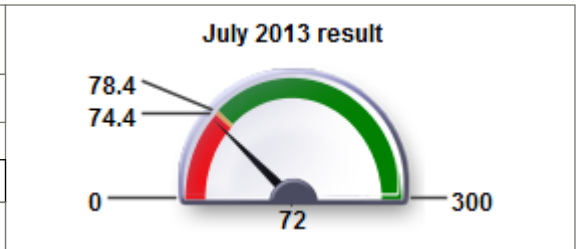


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	100%	90%
May 2013	100%	90%
June 2013	N/A	90%
July 2013	10%	90%
August 2013		90%
September 2013		90%
October 2013		90%
November 2013		90%
December 2013		90%
January 2014		90%
February 2014		90%
March 2014		90%

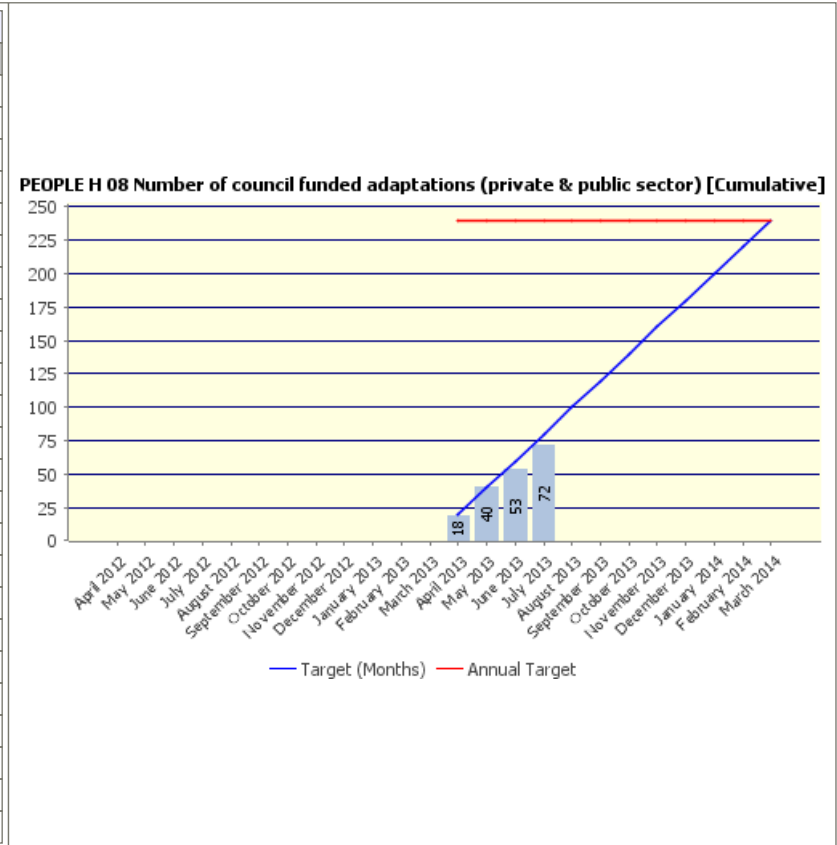


Of the 10 applicable posts recruited to during July, only 1 involved young people in the process. All managers have been reminded of the support and guidance available for involving children and young people in the recruitment process.


CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jacqui Lansley		
Year Introduced	2013		

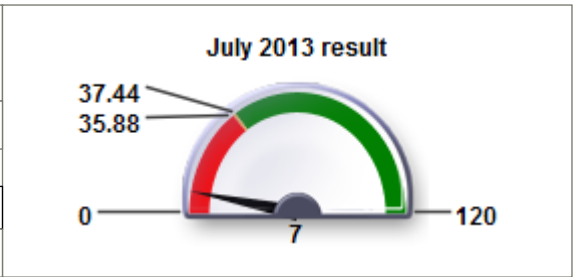


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	18	20
May 2013	40	40
June 2013	53	60
July 2013	72	80
August 2013		100
September 2013		120
October 2013		140
November 2013		160
December 2013		180
January 2014		200
February 2014		220
March 2014		240

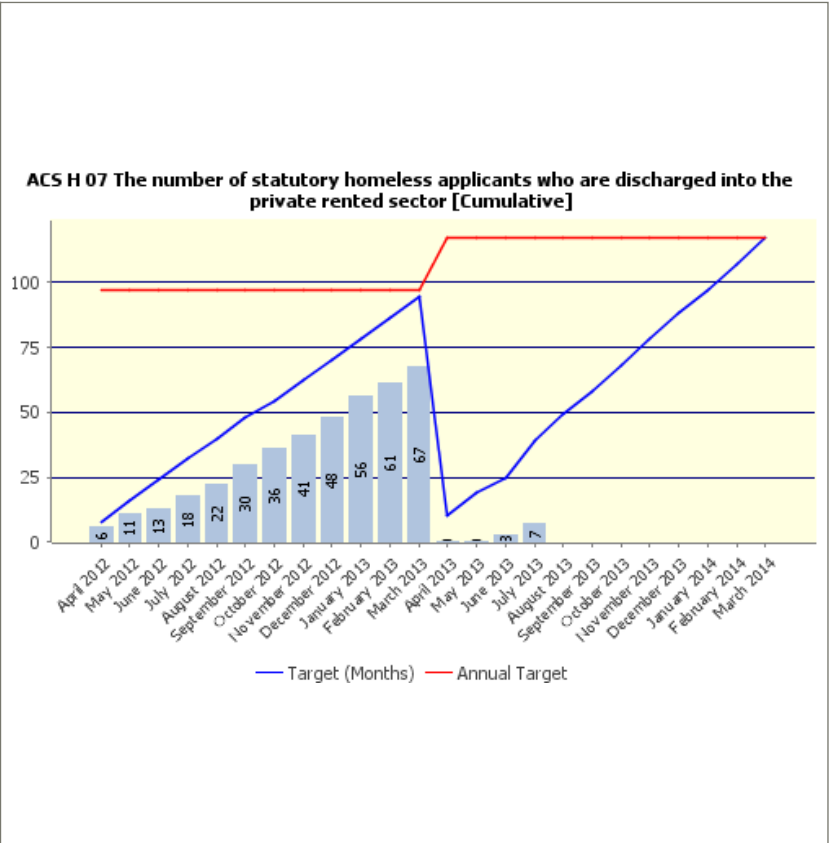


This is made up from adaptations in the public and private sectors. Over the first four months we have a total of 72 adaptations, 40 in the public sector and 32 in the private sector.

CP 4.13	The number of statutory homeless applicants who are discharged into the private rented sector [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jacqui Lansley		
Year Introduced	2012		



Date Range 1		
	Value	Target
April 2012	6	8
May 2012	11	16
June 2012	13	24
July 2012	18	32
August 2012	22	40
September 2012	30	48
October 2012	36	54
November 2012	41	62
December 2012	48	70
January 2013	56	78
February 2013	61	86
March 2013	67	94
April 2013	0	10
May 2013	0	19
June 2013	3	25
July 2013	7	39
August 2013		49
September 2013		58
October 2013		68
November 2013		78
December 2013		88
January 2014		97
February 2014		107
March 2014		117




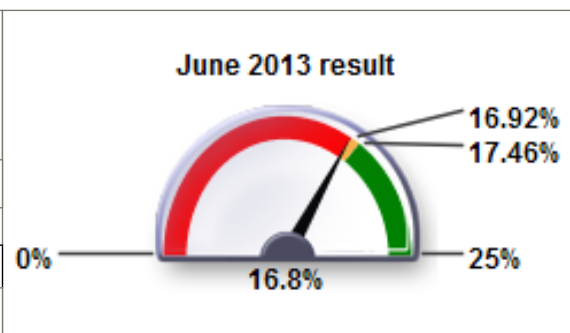
To July we have discharged 7 households into the private rented sector, 4 of which were in July.

Issues with landlords are still apparent. We are legally required to ensure there are additional fixtures in the properties for the homeless, such as carbon monoxide detectors, and that the tenancy is for 12 months rather than the usual 6.

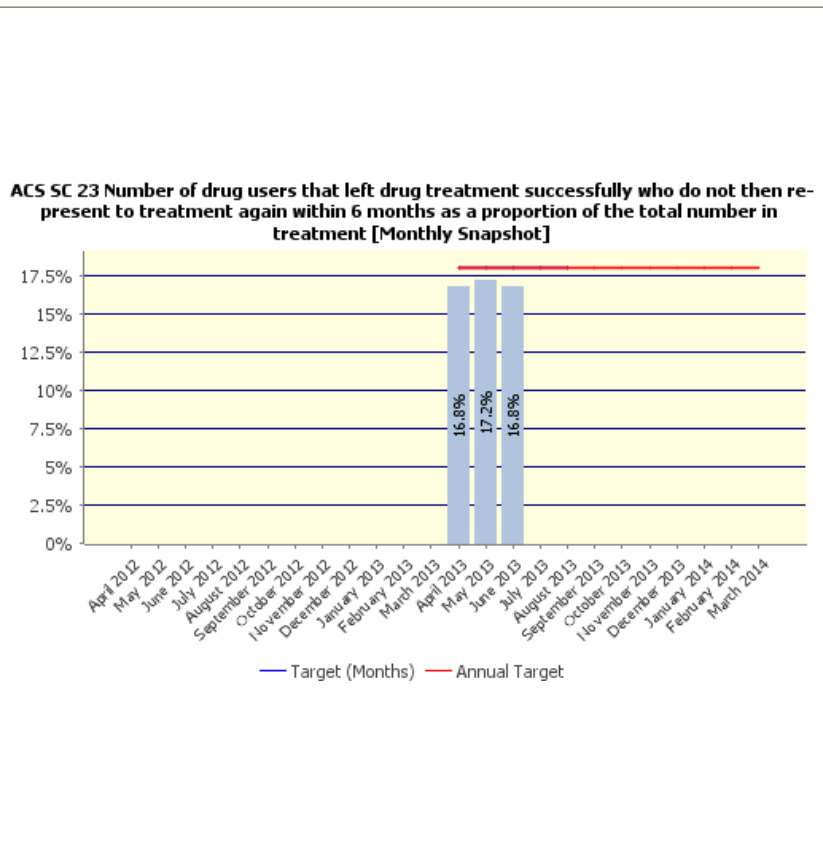
We have addressed these issues with landlords and continue to do so. This means that despite a slow start we will be in a position to utilise the private rented sector and satisfy the demand of the homeless to be housed appropriately.

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend
Expected Outcome: Some slippage against target 2

CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Glyn Halksworth		
Year Introduced	2013		



Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	16.8%	18%
May 2013	17.2%	18%
June 2013	16.8%	18%
July 2013		18%
August 2013		18%
September 2013		
October 2013		
November 2013		
December 2013		
January 2014		
February 2014		
March 2014		



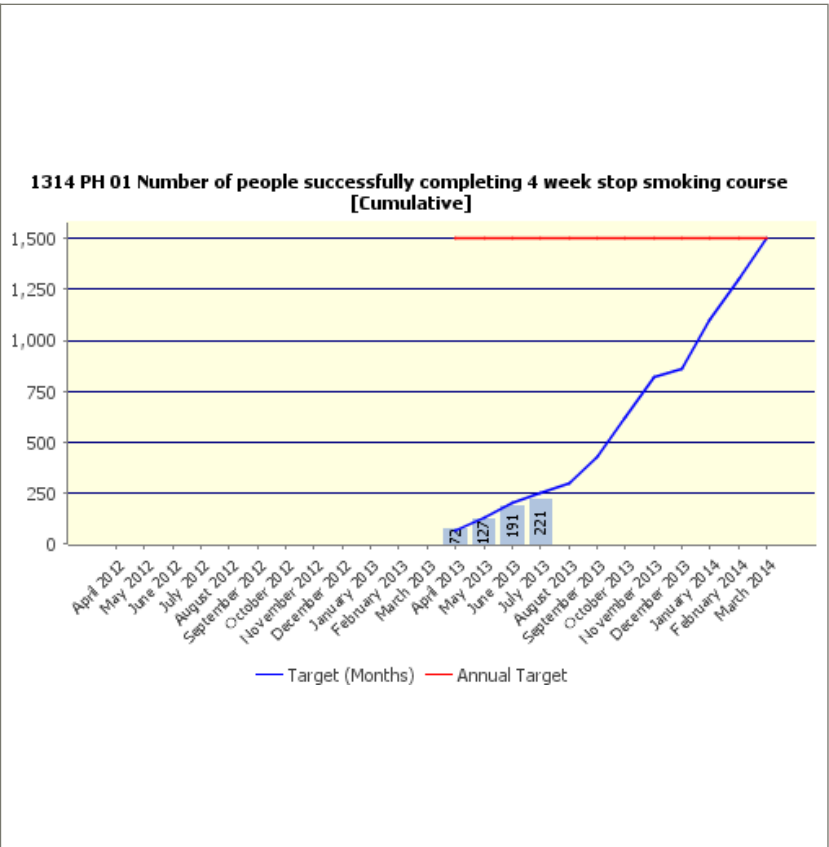
This information is obtained from the National Drug Treatment Service (NDTS), and the results are updated and released periodically.
This is the latest data and is for the reporting period to June 2013. It covers the 12 months January 2012 to December 2012.

Overall 862 people were in treatment, and of these 145 completed successfully and did NOT re-present for further treatment, a success rate of 16.8%, a slight decline overall but a consistent performance in respect of numbers in treatment (Trend data: April = 16.8%; May = 17.2%). In terms of statistical neighbours we position 5th out of a group of 15 (mean performance = 15.2%).

Contracts have been shaped to prioritise this area of performance and we are working closely with providers to deliver improvements in this area and developing understanding of complexity factors which will inform treatment approaches. However, the activity period being scrutinised pre-dates some of these measures and performance improvements may be slow to take effect.


CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]			<p>July 2013 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Liesel Park			
Year Introduced				

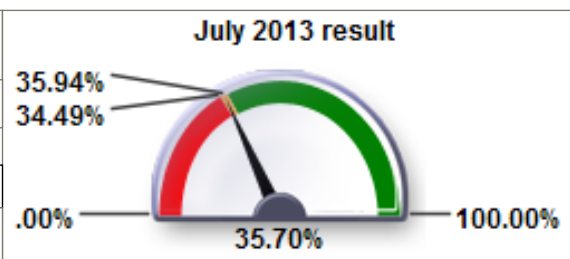
Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	72	70
May 2013	127	135
June 2013	191	200
July 2013	221	252
August 2013		297
September 2013		427
October 2013		617
November 2013		822
December 2013		862
January 2014		1,100
February 2014		1,300
March 2014		1,500



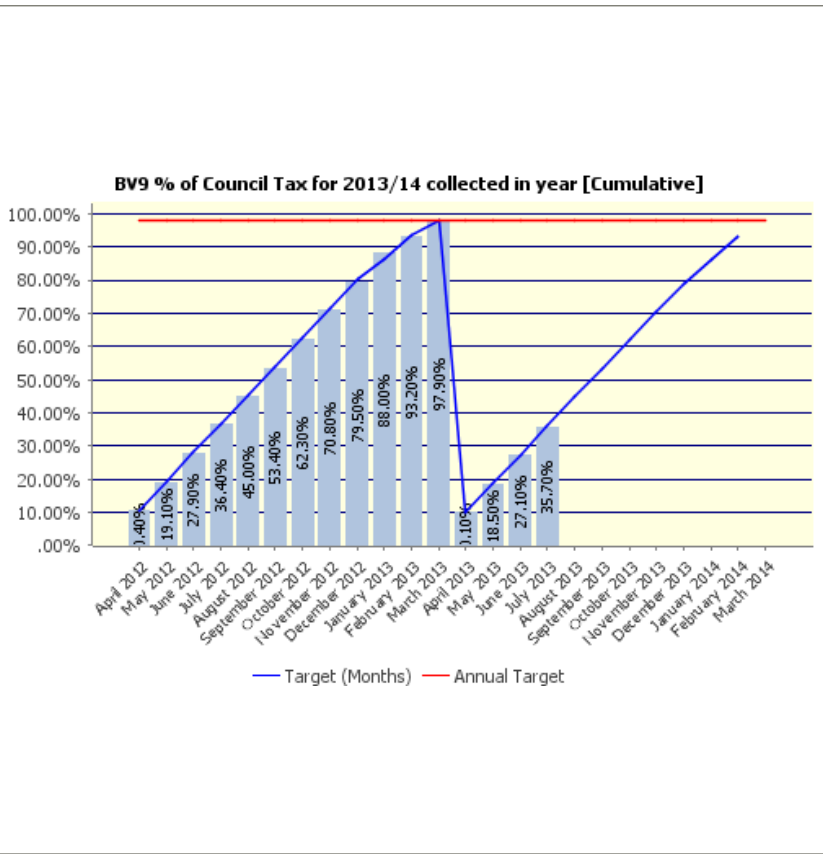
Final quit figures for July are unlikely to be complete until the end of September as Department of Health guidelines enable successful quits to be registered up to 42 days after quit date is set.

Priority Priority 7 - Encourage the prosperity of Southend and its residents
Expected Outcome: Some slippage against target 2

CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Joe Chesterton		
Year Introduced	2000		



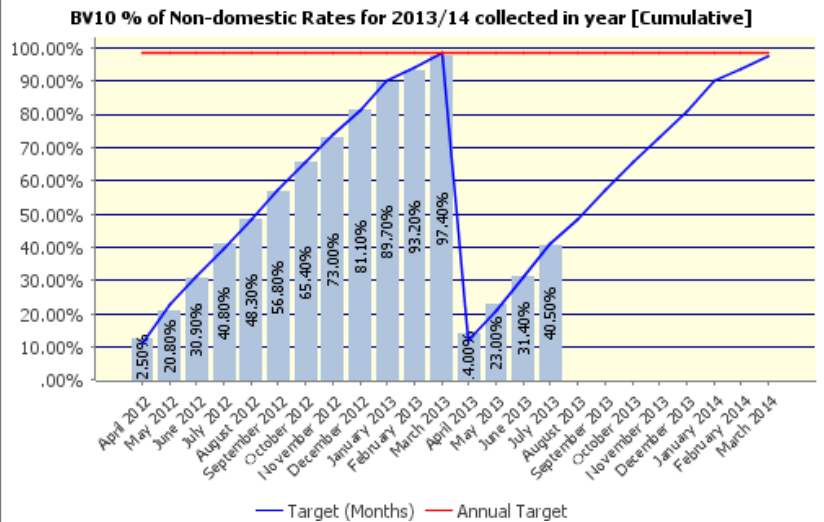
Date Range 1		
	Value	Target
April 2012	10.40%	10.70%
May 2012	19.10%	19.30%
June 2012	27.90%	28.40%
July 2012	36.40%	36.80%
August 2012	45.00%	45.50%
September 2012	53.40%	54.00%
October 2012	62.30%	62.70%
November 2012	70.80%	71.40%
December 2012	79.50%	80.30%
January 2013	88.00%	86.30%
February 2013	93.20%	93.40%
March 2013	97.90%	97.80%
April 2013	10.10%	10.20%
May 2013	18.50%	18.80%
June 2013	27.10%	27.40%
July 2013	35.70%	36.30%
August 2013		45.00%
September 2013		53.50%
October 2013		62.20%
November 2013		70.30%
December 2013		79.00%
January 2014		86.30%
February 2014		92.90%
March 2014		



Council Tax collection is challenging this year due to the changes to welfare reform and with the introduction of the new CTR Scheme (Council Tax Reduction which replaced Council Tax Benefit as of 1st April 2013). All of the 7 Essex Authorities that have reported their end of July performance to date are down on last years figures by between 0.1% and 1.32%. Southend being one of the larger authorities within Essex would expect to be most affected by this regional trend but at this stage we are 0.6% behind on our target rate. Part of the reason for this position is that we are experiencing more people opting to pay over 12 months and also wishing to pay weekly which is impacting on collection rates to date. Additionally, Court summons have now been issued for August. However, in monetary terms and after allowing for the annual rise in Council Tax, £1.03m more has been collected compared to the same period last year.

CP 7.2	% of Non-domestic Rates for 2013/14 collected in year [Cumulative]		<p>July 2013 result</p>
Expected Outcome		Format Aim to Maximise	
Managed By	Joe Chesterton		
Year Introduced	2000		


Date Range 1		
	Value	Target
April 2012	12.50%	11.00%
May 2012	20.80%	22.60%
June 2012	30.90%	31.30%
July 2012	40.80%	39.60%
August 2012	48.30%	48.20%
September 2012	56.80%	57.30%
October 2012	65.40%	65.40%
November 2012	73.00%	73.80%
December 2012	81.10%	81.50%
January 2013	89.70%	90.10%
February 2013	93.20%	94.00%
March 2013	97.40%	98.30%
April 2013	14.00%	12.00%
May 2013	23.00%	21.00%
June 2013	31.40%	31.00%
July 2013	40.50%	41.00%
August 2013		48.20%
September 2013		57.00%
October 2013		65.40%
November 2013		73.00%
December 2013		81.00%
January 2014		90.00%
February 2014		93.50%
March 2014		97.50%



The July month end target was set higher this year to mirror the collection pattern in 2012 when the collection rate peaked. Although this pattern was not repeated in July 2013 we are only 0.5% behind the increased target, we do however, remain on course to meet the August month end target.

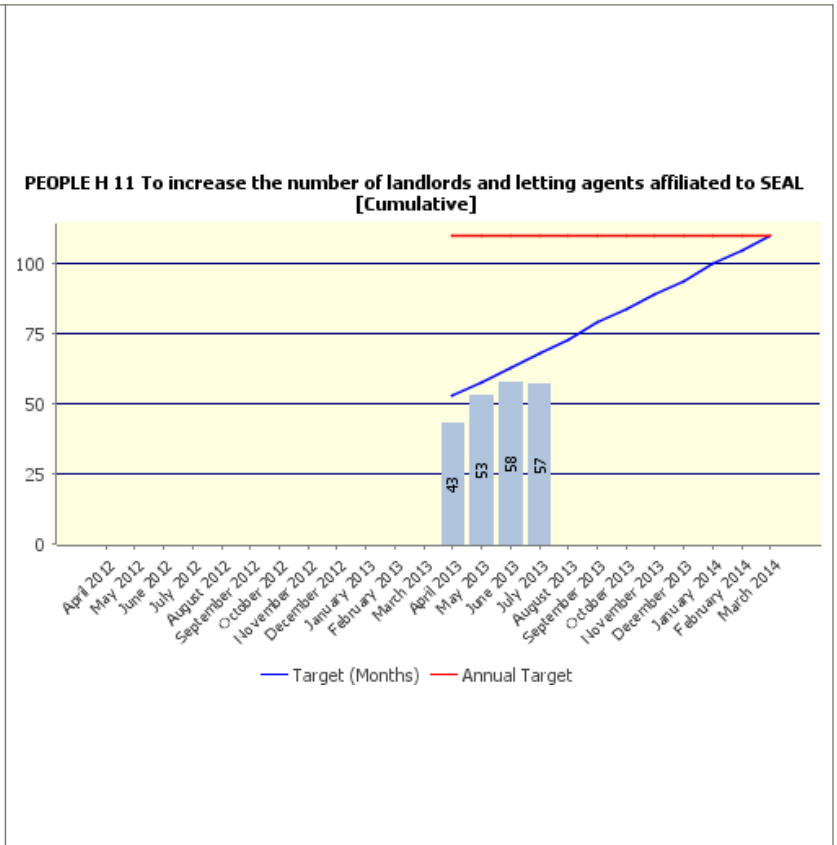
Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

Expected Outcome: Some slippage against target 2

CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jacqui Lansley		
Year Introduced	2013		



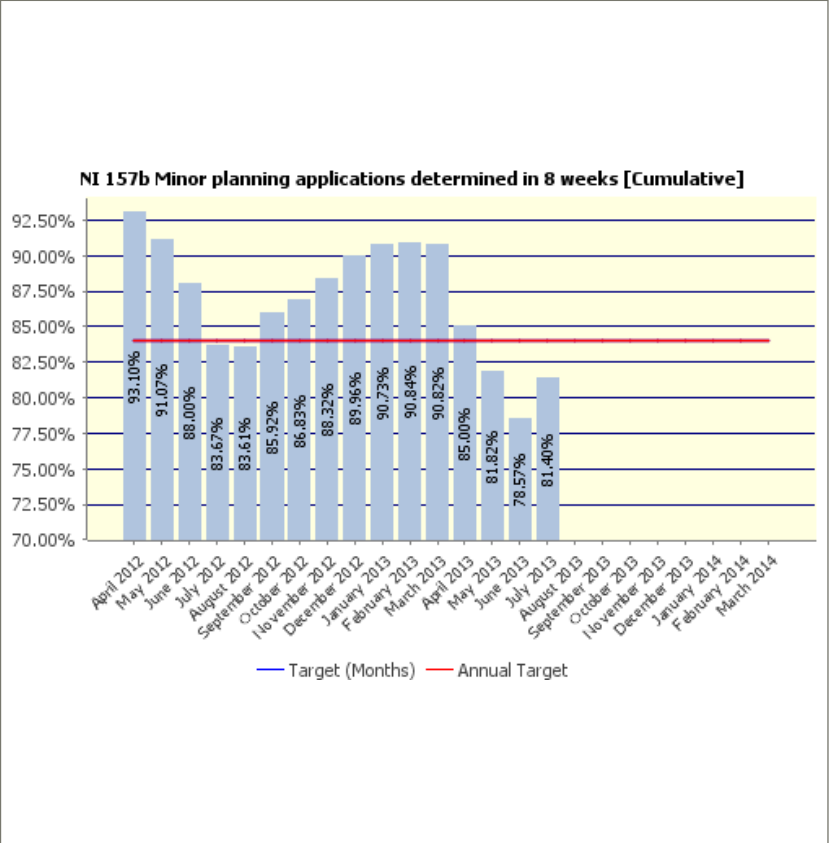
Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	43	53
May 2013	53	58
June 2013	58	63
July 2013	57	68
August 2013		73
September 2013		79
October 2013		84
November 2013		89
December 2013		94
January 2014		100
February 2014		105
March 2014		110



SEAL report one fewer landlord than in June. This measure is below target and is the focus of our management resource as well as our joint working with landlords and SEAL.

CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]			<p>July 2013 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Peter Geraghty			
Year Introduced	2001			

Date Range 1		
	Value	Target
April 2012	93.10%	84.00%
May 2012	91.07%	84.00%
June 2012	88.00%	84.00%
July 2012	83.67%	84.00%
August 2012	83.61%	84.00%
September 2012	85.92%	84.00%
October 2012	86.83%	84.00%
November 2012	88.32%	84.00%
December 2012	89.96%	84.00%
January 2013	90.73%	84.00%
February 2013	90.84%	84.00%
March 2013	90.82%	84.00%
April 2013	85.00%	84.00%
May 2013	81.82%	84.00%
June 2013	78.57%	84.00%
July 2013	81.40%	84.00%
August 2013		84.00%
September 2013		84.00%
October 2013		84.00%
November 2013		84.00%
December 2013		84.00%
January 2014		84.00%
February 2014		84.00%
March 2014		84.00%



This figure has risen 2.83% on last month and is on course to meet target by year end.

Revenue Budget Monitoring 2013/14
Period 4
as at 31 July 2013
Portfolio Summary

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1. Commentary

The following pages provide the budget monitoring position for the General Fund and Housing Revenue Account for 2013/14, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 July 2013.

The starting point for the budget monitoring is the original budget as agreed by Council in February. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of July, corporate savings of £983,108 are in the process of being allocated to service departments.

2. Overall Budget Performance – General Fund

A projected overspend of £394,000 is being forecast as measured against the latest budget.

General Fund Portfolio Forecast Comparison 2013/14 at 31 July 2013 - Period 4

Portfolio	Latest 2013/14 Budget £000	Projected Outturn 2013/14 £000	Forecast Variance 2013/14 £000	June Forecast Variance £000
Adult Social Care, Health & Housing	51,253	51,755	502	617
Children & Learning	34,362	34,382	20	8
Corporate Support Services	3,241	3,482	241	242
Culture & Tourism	12,096	12,066	-30	40
Deputy Leader	3,179	3,169	-10	-10
Leader Policy & Finance	3,571	3,594	23	18
Public Protection, Waste & Transport	25,749	25,890	141	165
Planning	1,597	1,597	0	0
Total Directorates	135,048	135,935	887	1,080
Non-Service Areas	3,522	3,029	-493	-250
Net Expenditure / (Income)	138,570	138,964	394	830

Where Departments are forecasting an overspend by the end of the year, they are required to produce an action plan to address this overspend, to ensure their Departmental budget is balanced by the year end. Corporate Directors have been advised that relevant action plans must be in place to address any projected overspend position.

3. Service Variances (£887,000 forecast overspend)

The key variances are as shown in the table below:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
Adult Social Care Health & Housing			
Net increased demand for Adult Social Care	539		
Other		37	502
Children & Learning			
Childrens Placements - an early forecast	211		
Underspend on Young People and Family Support		336	
Additional costs of agency workers	200		
Other		55	20
Corporate Support Services			
Business Rates	48		
Accounts Payable	31		
Rent Benefits Payments		65	
Staffing Costs:-			
- Payroll Services	35		
- Property & Regeneration	30		
Reduction in Property & Regeneration contract	130		
Other	32		241
Culture & Tourism			
Renegotiation of Leisure Management contract		180	
Grounds Maintenance income shortfall	80		
Special Events income targets	40		
Staffing at Museums & Art Gallery	50		
Other		20	-30
Deputy Leader			
		10	-10
Leader Policy & Finance			
	23		23
Public Protection, Waste & Transport			
Delays in implementing savings:-			
- CCTV relocation and restructure	75		
- Regulatory Services	46		
Vacancies in Performance and Business Support		110	
Increase in Landfill Tax	140		
Other		10	141
Total	1,710	823	887

4. Non Service Variances (£493,000 forecast underspend)

Financing Costs (£500,000)

Minimum Revenue Provision (MRP) is forecast to be underspent against budget at the year end as the charge is affected by the financing of the 2012/13 capital programme. Less borrowing was used than expected due to the use of more grants and third party contributions.

Interest on borrowings is forecast to be underspent against budget at the year end as, during 2012/13 and into 2013/14, borrowing has been delayed and temporary cash flow funds were used instead, as this is currently the most economically advantageous financial approach for the Council. A detailed exercise is ongoing to estimate the potential outturn for financing costs against the budget.

Levies £7,000

Levies are forecast to be overspent due to anticipated costs for the Coroner's Court exceeding budget.

5. Appropriations to / from Earmarked Reserves

Net appropriations to Earmarked Reserves totalling £1,715,000 were agreed by Council in February 2013. The current outturn position of £2,359,000 (an increase of £644,000) also allows for:-

Appropriations to Reserves

- £261,000 New Homes Bonus Allocation: Returned Funding
- £607,000 increase in final allocation of General Grants moved to earmarked reserves
- £17,000 to create earmarked reserve for Scrutiny function

Appropriations from Reserves

- £44,000 from Grants to Voluntary Organisations Reserve to fund 2012/13 grants paid out in the current year
- £15,000 from the Partnership Rewards Grant Reserve to fund expenditure on projects in 2013/14
- £182,000 to fund expenditure supporting Business Transformation.

6. Performance against Budget savings targets for 2013/14

As part of setting the Council budget for 2013/14, a schedule of Departmental and Corporate savings was approved totalling £10.425 million. These are required to achieve a balanced budget and therefore not to draw on general reserves.

A monthly monitoring exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental and Category Management savings is shown below;

	Red £000	Amber £000	Green £000	Savings Total £000	Current Forecast £000
Department					
People	113	400	2,651	3,164	3,067
Corporate Services	0	95	699	794	794
Place	37	385	1,362	1,784	1,719
Corporate	0	0	845	845	845
Department Sub-Total	150	880	5,557	6,587	6,425
Category Management					
ICT	0	93	307	400	400
Energy	0	10	0	10	10
Facilities Management	0	300	114	414	414
Highways	0	0	300	300	300
Transport	0	33	218	251	251
Social Care	1,048	0	1,415	2,463	1,865
Category Management Sub-Total	1,048	436	2,354	3,838	3,240
Total	1,198	1,316	7,911	10,425	9,665

Although the current forecast is showing a shortfall of £760,000 against the required savings total of £10.425 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 28th February 2013 and anticipated that £2,131,000 would be appropriated to earmarked reserves in 2013/14.

The closing HRA revenue balance as at 31st March 2013 was £3,502,000.

The current forecast is projecting a £100,000 underspend. It is proposed that this be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.

General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Portfolio Holder Summary

Portfolio	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
Adult Social Care, Health & Housing	72,673	(22,004)	50,669	584	51,253	51,755	502	17,263	17,758	495
Children & Learning	140,725	(106,584)	34,141	221	34,362	34,382	20	10,885	10,712	(173)
Corporate Support Services	129,416	(126,081)	3,335	(94)	3,241	3,482	241	959	620	(339)
Culture & Tourism	17,821	(5,790)	12,031	65	12,096	12,066	(30)	3,704	3,770	66
Deputy Leader	3,193	(110)	3,083	96	3,179	3,169	(10)	1,060	1,039	(21)
Leader Policy & Finance	10,020	(6,469)	3,551	20	3,571	3,594	23	1,201	1,006	(195)
Public Protection, Waste & Transport	39,110	(13,347)	25,763	(14)	25,749	25,890	141	8,070	7,940	(130)
Planning	3,183	(1,586)	1,597	0	1,597	1,597	0	572	536	(36)
Portfolio Net Expenditure	416,141	(281,971)	134,170	878	135,048	135,935	887	43,714	43,381	(333)
Reversal of Depreciation	(21,761)	5,279	(16,482)	0	(16,482)	(16,482)	0	(5,494)	(5,495)	(1)
Levies	458	0	458	0	458	465	7	194	195	1
Financing Costs	19,875	(3,981)	15,894	0	15,894	15,394	(500)	2,376	2,210	(166)
Contingency	7,036	0	7,036	(883)	6,153	6,153	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	175	175
Net Operating Expenditure	421,749	(280,673)	141,076	(5)	141,071	141,465	394	40,790	40,466	(324)
General Grants	0	(3,382)	(3,382)	(261)	(3,643)	(4,250)	(607)	(1,279)	(1,481)	(202)
Corporate Savings	(1,232)	0	(1,232)	249	(983)	(983)	0	0	0	0
Revenue Contribution to Capital	393	0	393	0	393	393	0	0	0	0
Contribution to / (from) Earmarked Reserves	1,715	0	1,715	17	1,732	2,339	607	0	0	0
Contribution to / (from) General Reserves	0	0	0	0	0	(394)	(394)	0	0	0
Net Expenditure / (Income)	422,625	(284,055)	138,570	0	138,570	138,570	0	39,511	38,985	(526)
Use of General Reserves										
Balance as at 1 April 2012			11,846		11,846	11,846	0			
Use in Year			0	0	0	(394)	(394)			
Balance as at 31 March 2013			11,846	0	11,846	11,452	(394)			

**General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Adult Social Care, Health & Housing
Portfolio Holder - Cllr Lesley Salter**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	483	(488)	(5)	170	165	178	13	55	62	7
b Drug & Alcohol Action Team	2,021	(1,994)	27	79	106	69	(37)	36	(13)	(49)
c Housing Needs & Homelessness	1,815	(676)	1,139	(1)	1,138	1,138	0	112	147	35
d Commissioning Team	2,026	(2,265)	(239)	(50)	(289)	(299)	(10)	(95)	(94)	1
e Strategy & Development	2,325	(2,752)	(427)	9	(418)	(445)	(27)	(131)	(168)	(37)
f People with a Learning Disability	16,992	(1,431)	15,561	238	15,799	14,662	(1,137)	5,266	4,951	(315)
g People with Mental Health Needs	3,275	(162)	3,113	(209)	2,904	3,881	977	967	1,353	386
h Older People	30,545	(10,538)	20,007	381	20,388	21,256	868	6,791	7,094	303
i Other Community Services	1,464	(1,000)	464	0	464	459	(5)	156	179	23
j Private Sector Housing	2,115	(66)	2,049	40	2,089	2,069	(20)	697	657	(40)
k People with a Physical or Sensory Impairment	4,627	(488)	4,139	102	4,241	4,097	(144)	1,414	1,585	171
l Supporting People	4,527	0	4,527	(175)	4,352	4,352	0	1,891	1,893	2
m Service Strategy & Regulation	458	(144)	314	0	314	338	24	104	112	8
Total Net Budget for Portfolio	72,673	(22,004)	50,669	584	51,253	51,755	502	17,263	17,758	495

Virements

£000

Transfer from earmarked reserves	40
Allocation from Contingency-inflation allowed for placements	710
In year virements	(166)

584

**General Fund Forecast 2012/13
at 30 June 2012 - Period 3
Adult Social Care, Health & Housing
Portfolio Holder - Cllr Lesley Salter**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Allocated from this workstream as a legal contingency and is being reported as an expected underspend.	Underspend as workstreams are due to commence later in the financial year.
c.	Overspend on Housing Needs Agency and Consultancy costs due to the work being carried out on the new allocations policies.
d.	
e.	
f. Mainly because of lower than projected residential care placements & supported living offset slightly against Homecare	
g. Mainly a result of higher than projected residential care placements ,direct payments & supported living. This is an early year prediction and work is currently underway to identify why this has increased considerably on last year.	
h. Mainly due to higher homecare and direct payment packages offset by reduced residential care placements. Because of the volatility of this budget, the forecast year end variance may change over the course of the year.	Higher homecare and direct payment packages offset by reduced residential care placements.
i.	
j. Forecast underspend on employees due to vacancies at the beginning of the year.	Current underspend on employees due to vacancies carried at the beginning of the year, posts now filled
k. Due to less than predicted use of direct payments.	
l.	
m.	

General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Children and Lifelong Learning
Portfolio Holder - Cllr James Courtenay

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	18,523	(11,571)	6,952	93	7,045	7,045	0	2,421	2,327	(94)
b Children with Special Needs	1,987	(19)	1,968	13	1,981	1,981	0	696	705	9
c Early Years Development and Child Care Partnership	10,753	(8,741)	2,012	0	2,012	2,052	40	39	64	25
d Children Fieldwork Services	3,684	(19)	3,665	(11)	3,654	3,854	200	1,226	1,293	67
e Children Fostering and Adoption	5,747	0	5,747	44	5,791	5,541	(250)	1,922	1,825	(97)
f Youth Service	2,144	(191)	1,953	48	2,001	2,001	0	610	562	(48)
g Age 14 to 19 Learning and Development	315	(15)	300	0	300	300	0	0	0	0
h Other Education	770	(723)	47	(1)	46	46	0	12	36	24
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,757	(162)	4,595	(84)	4,511	4,722	211	1,504	1,573	69
k Schools Delegated Budgets	76,251	(76,251)	0	0	0	0	0	0	0	0
l Children Specialist Commissioning	857	(55)	802	(1)	801	801	0	267	261	(6)
m Children Specialist Projects	2,427	(81)	2,346	121	2,467	2,467	0	846	808	(38)
n School Support and Preventative Services	9,997	(7,548)	2,449	(1)	2,448	2,353	(95)	876	831	(45)
o Youth Offending Service	2,221	(1,073)	1,148	0	1,148	1,062	(86)	453	394	(59)
p Young Persons Drug and Alcohol Team	292	(135)	157	0	157	157	0	13	33	20
Total Net Budget for Portfolio	140,725	(106,584)	34,141	221	34,362	34,382	20	10,885	10,712	(173)

**General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Children and Lifelong Learning
Portfolio Holder - Cllr James Courtenay**

Transfer from earmarked reserves	0
Allocation from Contingency	143
In year virements	78
	221

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c. £55k overspend due to delay in member decision in relation to Children's Centre design partly offset by £15k underspend on supplies & services due to efficiencies in the Early Years general budget	
d. Overspend on staffing budgets due to the expenditure on agency workers in the First Contact Team.	
e. Current spending patterns on fostering and adoption payment runs indicate an underspend. To be managed in conjunction with PVI budget.	
f.	
g.	
h.	
i.	
j. Full year projection of current external placements. Robust monitoring systems ensure new placements are in-house whenever possible but this remains a volatile budget.	
k.	
l.	
m.	

n. Vacant manager post in Locality Services, to be offered as a saving in 14/15

o. Underspend on establishment budget due to staff being charged against grants b/fwd from 12/13

General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Corporate Support Services
Portfolio Holder - Cllr Andrew Moring

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000	
a	Accounts Payable	202	(208)	(6)	0	(6)	25	31	2	0	(2)
b	Accounts Receivable	340	(332)	8	0	8	8	0	3	0	(3)
c	Accountancy	3,159	(3,068)	91	(3)	88	88	0	29	(54)	(83)
d	Asset Management	416	(414)	2	0	2	2	0	3	(20)	(23)
e	Internal Audit & Corporate Fraud	877	(856)	21	0	21	21	0	10	(21)	(31)
f	Buildings Management	3,042	(2,950)	92	(90)	2	50	48	198	328	130
g	Administration & Support	510	(633)	(123)	14	(109)	(109)	0	(36)	(36)	0
h	Cemeteries and Crematorium	1,495	(1,833)	(338)	(1)	(339)	(339)	0	(57)	(114)	(57)
i	Community Centres and Club 60	134	(1)	133	(1)	132	132	0	41	42	1
j	Corporate and Industrial Estates	524	(910)	(386)	28	(358)	(358)	0	(103)	(145)	(42)
k	Customer Services Centre	1,818	(2,029)	(211)	(5)	(216)	(216)	0	(73)	(92)	(19)
l	Council Tax Admin	1,584	(462)	1,122	(23)	1,099	1,099	0	209	204	(5)
m	Council Tax Benefit	0	0	0	0	0	0	0	0	(65)	(65)
n	Democratic Services Support	466	(1)	465	(18)	447	447	0	149	143	(6)
o	Dial A Ride Service	48	(2)	46	0	46	46	0	15	12	(3)
p	Directorate of Support Services	1,064	(1,079)	(15)	0	(15)	(15)	0	(1)	9	10
q	Elections and Electoral Registration	256	(3)	253	0	253	253	0	84	69	(15)
r	Vehicle Fleet	739	(743)	(4)	(8)	(12)	(12)	0	(4)	(14)	(10)
s	Benefits Administration	3,323	(2,106)	1,217	(1)	1,216	1,216	0	(210)	(202)	8
t	Rent Benefit Payments	99,147	(99,050)	97	0	97	32	(65)	32	(79)	(111)
u	Human Resources	1,638	(1,702)	(64)	40	(24)	(24)	0	43	66	23
v	Information Comms & Technology	3,574	(3,612)	(38)	(129)	(167)	(167)	0	(36)	(12)	24
w	Information and Governance	378	(442)	(64)	0	(64)	(56)	8	(20)	(28)	(8)
x	Insurance	26	(93)	(67)	0	(67)	(67)	0	(22)	(22)	0
y	Local Land Charges	273	(312)	(39)	0	(39)	(39)	0	(13)	(31)	(18)
z	Legal Services	1,116	(1,099)	17	0	17	17	0	6	(2)	(8)
aa	Support To Mayor and Members	938	0	938	1	939	939	0	320	303	(17)
ab	Non Domestic Rates Collection	406	(301)	105	22	127	127	0	123	122	(1)
ac	Payroll	409	(415)	(6)	50	44	79	35	61	57	(4)
ad	Corporate Procurement	441	(459)	(18)	30	12	26	14	53	57	4
ae	Property Management & Maintenance	438	(491)	(53)	0	(53)	117	170	100	135	35
af	Registration Births Deaths & Marriages	463	(292)	171	0	171	171	0	57	19	(38)
ag	Transport Management	172	(183)	(11)	0	(11)	(11)	0	(4)	(9)	(5)
Total Net Budget for Portfolio	129,416	(126,081)	3,335	(94)	3,241	3,482	241	959	620	(339)	

**General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Corporate Support Services
Portfolio Holder - Cllr Andrew Moring**

Virements	£000
Transfer from earmarked reserves	116
Allocation from Contingency	28
In year virements	(238)
	(94)

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	Vacant posts have now been recruited to, however as a result backfilling needs to take place
d.	A current underspend on the rolling revaluation of properties
e.	Vacant posts
f. Business Rates have exceeded target budget	Income (fees and charges) underachieving against target budget. Current overspends on premises and communications budgets being investigated
g. Budgeted income from Central Schools will not be realised as they now have their own bank accounts and will no longer be using the Accounts Payable function	
h.	Income currently exceeding target budget
i.	
j.	Rental Income exceeding target budget
k.	Various small underspends on supplies and services against target budgets.
l.	
m.	
n.	

Forecast Outturn Variance	Year to Date Variance
o.	
p.	
q.	Underspend on supplies and services budget lines
r.	Vacancies and various small underspends on premises budgets
s.	Employees overspend due to agency and overtime
t. Current estimated outturn	Discretionary Housing Payment grant has been received in advance of expenditure. Unspent grant will need to be returned to DWP
u.	Some expenditure on supplies and services ahead of budget profile
v.	Current overspends on employee budgets currently being investigated
w. Budget pressure on supplies and services.	
x.	
y.	
z.	
aa.	Several small underspends on supplies and services budget lines
ab.	
ac. Employees overspend due to overtime	Overtime being worked
ad.	
ae. Forecast overspends due to pressures within staff costs and a significant reduction in contract income	Pressures within staff costs
af.	Income currently exceeding target budget
ag	

**General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Culture & Tourism
Portfolio Holder - Cllr Derek Jarvis**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	364	(97)	267	0	267	267	0	108	142	34
b Amenity Services Organisation	2,822	(2,230)	592	(13)	579	729	150	189	358	169
c Culture Management	479	(12)	467	0	467	467	0	157	160	3
d Library Service	3,640	(200)	3,440	80	3,520	3,520	0	1,276	1,281	5
e Museums And Art Gallery	814	(66)	748	0	748	798	50	262	248	(14)
f Parks And Amenities Management	4,891	(1,721)	3,170	2	3,172	3,172	0	845	841	(4)
g Sports Development	174	(64)	110	0	110	100	(10)	38	41	3
h Sport and Leisure Facilities	929	(37)	892	0	892	732	(160)	299	323	24
i Southend Theatres	523	(16)	507	0	507	507	0	211	199	(12)
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,669	(1,300)	1,369	(4)	1,365	1,265	(100)	162	3	(159)
k Tourism	516	(47)	469	0	469	509	40	157	174	17
Total Net Budget for Portfolio	17,821	(5,790)	12,031	65	12,096	12,066	(30)	3,704	3,770	66

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0

0

65

65

**General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Culture & Tourism
Portfolio Holder - Cllr Derek Jarvis**

Forecast Outturn Variance	Year to date Variance
a.	
b. Income shortfall expected due to a fall in grounds Maintenance contracts. Anticipated overspend on vehicle leasing.	Current overspend on materials and staffing costs which are expected to reduce over time as a result of vacancies held and less expenditure in future periods. Income shortfall due to a fall in grounds maintenance contracts.
c.	
d.	
e. Pressure on peak relief staff costs.	
f.	
g. Anticipated savings due to renegotiations of the Leisure Management contract.	
h. Anticipated savings due to renegotiations of the Leisure Management contract.	First quarter of the Leisure contract overspent against budget.
i.	
j. Pier & Foreshore income expected to exceed target.	Pier admission income higher than target due to good weather. Underspends within repairs and maintenance to date. New income stream from the Pier head café.
k. Income targets within Special Events are no longer realisable.	

**General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Deputy Leader
Portfolio Holder - Cllr John Lamb**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Economic Development	315	0	315	20	335	325	(10)	125	86	(39)
b Flood and Sea Defence	1,417	(63)	1,354	0	1,354	1,354	0	451	441	(10)
c Town Centre Management	319	(47)	272	0	272	272	0	92	92	0
d Partnership Team	325	0	325	31	356	356	0	122	149	27
e Support To Voluntary Sector	817	0	817	45	862	862	0	270	271	1
Total Net Budget for Portfolio	3,193	(110)	3,083	96	3,179	3,169	(10)	1,060	1,039	(21)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

80
0
16

96

Forecast Outturn Variance

Year to Date Variance

a Staff savings expected due to management of maternity cover.

Staff savings due to management of maternity cover and LEP funding underspent to date.

b

c

d

e

General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Leader
Portfolio Holder - Cllr Nigel Holdcroft

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Corporate Subscriptions	113	0	113	0	113	113	0	38	19	(19)
b Corporate and Non Distributable Costs	3,368	(164)	3,204	(17)	3,187	3,187	0	1,053	941	(112)
c Emergency Planning	97	0	97	15	112	112	0	37	36	(1)
d Media And Communication	267	(342)	(75)	0	(75)	(65)	10	(25)	(1)	24
e Public Health	4,889	(4,889)	0	0	0	0	0	0	(61)	(61)
f People and Organisational Development	433	(442)	(9)	21	12	12	0	3	(25)	(28)
g Strategy and Performance	273	0	273	1	274	287	13	92	89	(3)
h The Programme Office	335	(416)	(81)	0	(81)	(81)	0	(26)	(19)	7
i Tickfield Training Centre	245	(216)	29	0	29	29	0	29	27	(2)
Total Net Budget for Portfolio	10,020	(6,469)	3,551	20	3,571	3,594	23	1,201	1,006	(195)

Virements

£000

Transfer from earmarked reserves

Allocation from Contingency - pension costs

In year virements

22

0

(2)

20

**General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Leader
Portfolio Holder - Cllr Nigel Holdcroft**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	Costs payable to Essex Pension Fund currently underspending
c.	
d. Pressure on employees' budget	Overspend on employees due to agency cost and the delay in implementing savings.
e.	Mostly underspend on employees due to vacancies, partly offset by agency costs
f.	Current underspend against profile expected to be in line with budget by year end.
g. Short fall of budget for supplies and services	
h.	

**General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Public Protection, Waste & Transport
Portfolio Holder - Cllr Tony Cox**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Bridges and Structural Engineering	60	0	60	0	60	60	0	20	15	(5)
b Closed Circuit Television	511	(18)	493	0	493	568	75	161	184	23
c Concessionary Fares	3,377	0	3,377	0	3,377	3,377	0	852	834	(18)
d Decriminalised Parking	1,291	(1,042)	249	0	249	249	0	82	114	32
e Enterprise Tourism and Environment Central Pool	1,685	(1,719)	(34)	0	(34)	(134)	(100)	(12)	(6)	6
f Highways Maintenance	12,581	(3,119)	9,462	(4)	9,458	9,458	0	3,031	2,938	(93)
g Car Parking Management	1,451	(5,227)	(3,776)	0	(3,776)	(3,776)	0	(1,005)	(1,036)	(31)
h Passenger Transport	528	(80)	448	0	448	448	0	169	209	40
i Public Conveniences	794	0	794	0	794	744	(50)	268	228	(40)
j Road Safety and School Crossing	491	0	491	0	491	491	0	163	134	(29)
k Regulatory Business	733	(7)	726	0	726	726	0	242	234	(8)
l Regulatory Licensing	412	(425)	(13)	0	(13)	15	28	(172)	(177)	(5)
m Regulatory Management	1,356	(1,010)	346	(1)	345	338	(7)	119	127	8
n Regulatory Protection	387	(30)	357	0	357	375	18	120	134	14
o Traffic and Parking Management	278	(5)	273	0	273	273	0	100	111	11
p Waste Collection	4,567	(635)	3,932	0	3,932	3,932	0	948	940	(8)
q Waste Disposal	3,733	0	3,733	0	3,733	3,869	136	1,257	1,296	39
r Cleansing	2,317	(7)	2,310	0	2,310	2,310	0	815	834	19
s Civic Amenity Sites	566	(19)	547	0	547	547	0	217	195	(22)
t Community Safety	432	0	432	(1)	431	442	11	180	173	(7)
u Environmental Care	921	(4)	917	(7)	910	890	(20)	303	292	(11)
v Waste Management	639	0	639	(1)	638	688	50	212	167	(45)
Total Net Budget for Portfolio	39,110	(13,347)	25,763	(14)	25,749	25,890	141	8,070	7,940	(130)

**General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Public Protection, Waste & Transport
Portfolio Holder - Cllr Tony Cox**

Virements	£000
Transfer from earmarked reserves	0
Allocation from Contingency	0
In year virements	(14)
	(14)

Forecast Outturn Variance	Year to Date Variance
a.	
b. Saving unlikely to be realised as a result of realignment of service. Compensatory savings are to be found.	Saving unlikely to be realised as a result of realignment of service. Compensatory savings are to be found.
c.	
d.	
e. Underspend expected within staff costs due to vacancies	
f.	Income received to date is above target and contractor costs not yet incurred.
g.	Car Park income currently exceeding forecast.
h.	
i. Premises Costs expected to underspend	Underspend in Premises Costs
j.	
k.	
l. Full year savings are currently not being achieved regarding contractor costs, and these are partially offset by potential underspends in the Gambling Act.	Savings are currently not being achieved regarding contractor costs, and these are partially offset by potential underspends in the Gambling Act.
m. Saving expected in Consultants costs	

n.	Full year savings are currently not being achieved regarding contractor costs.	Savings are currently not being achieved regarding contractor costs.
o.		Staffing costs yet to be capitalised.
p.		
q.	Pressure from the Landfill Tax increase.	Overspend relates to increase in Landfill Tax.
r.		
s.		
t.		
u.	Contractor Costs expected to underspend.	Underspend in Contractor costs.
v.	Full year savings have not been achieved relating to the Waste Contract Team Restructure. Compensatory savings to be found.	

General Fund Forecast 2013/14
at 31 July 2013 - Period 4
Planning
Portfolio Holder - Cllr Jonathan Garston

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	635	(362)	273	0	273	273	0	73	85	12
b Development Control	1,019	(455)	564	0	564	564	0	192	123	(69)
c Regional And Local Town Plan	1,529	(769)	760	0	760	760	0	307	328	21
Total Net Budget for Portfolio	3,183	(1,586)	1,597	0	1,597	1,597	0	572	536	(36)

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0

0

0

0

Forecast Outturn Variance	Year to date Variance
a.	
b.	Increased income in the opening quarter of the year.
c.	

Housing Revenue Account Forecast 2013/14
at 31 July 2013 - Period 4
Portfolio Holder - Cllr Lesley Salter

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	342	0	342	342	0	114	116	2
b Premises (Excluding Repairs)	620	0	620	620	0	33	17	(16)
c Repairs	5,152	0	5,152	5,152	0	1,982	1,982	0
d Supplies & Services	65	0	65	65	0	22	14	(8)
e Negative Subsidy Liability	0	0	0	0	0	0	0	0
f Management Fee	9,380	0	9,380	9,380	0	3,608	3,608	0
g Management Fee - one off costs	0	0	0	0	0	0	0	0
h MATS	910	0	910	910	0	303	303	0
i Provision for Bad Debts	282	0	282	282	0	0	0	0
j Capital Financing Charges	10,373	0	10,373	10,543	170	3,436	3,496	60
Expenditure	27,124	0	27,124	27,294	170	9,498	9,536	38
k Government Grants	0	0	0	0	0			0
l Fees & Charges	(3,824)	0	(3,824)	(3,864)	(40)	(1,428)	(1,510)	(82)
m Rents	(24,374)	0	(24,374)	(24,624)	(250)	(7,997)	(8,178)	(181)
n Other	(227)	0	(227)	(227)	0	(207)	(187)	20
o Contribution from General Fund for wider Community	(80)	0	(80)	(80)	0	(80)	(80)	0
p Interest	(50)	0	(50)	(50)	0	(13)	(13)	(1)
q Recharges	(600)	0	(600)	(600)	0	(200)	(163)	37
Income	(29,155)	0	(29,155)	(29,445)	(290)	(9,924)	(10,131)	(207)
r Appropriation to Earmarked reserves	2,131	0	2,131	2,251	120	0	0	0
s Statutory Mitigation on Capital Financing	(100)		(100)	(100)		0		0
Net Expenditure / (Income)	0	0	0	0	0	(426)	(595)	(169)
Use of Reserves								
Balance as at 1 April 2012	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			

**Housing Revenue Account Forecast 2013/14
at 31 July 2013 - Period 4
Portfolio Holder - Cllr Lesley Salter**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j. HRA share of debt higher than originally budgeted for, balanced somewhat by a lower interest rate	HRA share of debt higher than originally budgeted for, balanced somewhat by a lower interest rate
k.	
l. Higher than expected service charges income because of a lower number of void properties than estimated in the budget.	Higher than expected service charges income because of a lower number of void properties than estimated in the budget.
m. Higher than expected rental income because of a lower number of void properties than estimated in the budget.	Higher than expected rental income because of a lower number of void properties than estimated in the budget.
n.	
o.	
p.	
q.	
r. Transfer of surplus income HRA Capital Investment Reserve	

Capital Programme Monitoring 2013/14

Period 4

as at 31st July 2013

Departmental Summary

Capital Programme Monitoring Report – July 2013

1. Overall Budget Performance

The revised Capital budget for the 2013/14 financial year is £71.239million. This includes all changes approved by Cabinet at its meeting on 18th June 2013. Actual capital spend at 31st July is £13.136million representing 18% of the revised budget. (There are still outstanding creditor invoices to be paid from 2012/13 totalling £1.370million.) This is shown in Appendix 1.

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Expected Variance to Revised Budget 2013/14 £'000
People	12,818	1,592	9,251	(3,567)
Place	36,792	8,439	36,363	(429)
Corporate Services	13,016	573	11,514	(1,502)
Housing Revenue Account (HRA)	8,613	2,532	8,613	-
Total	71,239	13,136	65,741	(5,498)

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
People	2,090	10,728	-	12,818
Place	11,557	11,643	13,592	36,792
Corporate Services	12,794	188	34	13,016
Housing Revenue Account (HRA)	8,297	175	141	8,613
Total	34,738	22,734	13,767	71,239

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31st July is as follows:

Department	Grant Budget	Developer & Other Contributions Budget	Total external funding budget	External funding received	External funding outstanding
	£'000	£'000	£'000	£'000	£'000
People	10,728	-	10,728	5,239	5,489
Place	11,643	13,592	25,235	9,356	15,879
Corporate Services	188	34	222	156	66
Housing Revenue Account (HRA)	175	141	316	149	167
Total	22,734	13,767	36,501	14,900	21,601

2. Department Budget Performance

Department for People

The revised Department for People budget totals £12.818 million.

Department for People	Revised Budget 2013/14	Actual 2013/14	Expected outturn 2013/14	Expected Variance to Year End 2013/14
	£'000	£'000	£'000	£'000
Adult Social Care	300	55	300	-
General Fund Housing	2,891	230	1,044	(1,847)
Building Schools for the Future	28	(423)	28	-
Children & Learning Other	1,218	(151)	1,440	222
Condition Schemes	1,112	24	840	(272)
Devolved Formula Capital	370	344	370	-
Primary School Places	6,899	1,513	5,229	(1,670)
Total	12,818	1,592	9,251	(3,567)

Actual spend at 31st July stands at £1.592million. This represents 12% of the total available budget.

Adult Social Care

The Adult Social Care budget consists of the Community Capacity grant and Mental Health Funding Stream. The Community Capacity grant will be spent on major adaptations that will enable individuals to remain in the community. The Mental Health budget will be used to fund a contribution to MIND for the works/adaptation of the Jubilee Centre. This will be used as a Mental Health resource centre helping people with Mental Health needs increase their independence and offer advice and support as well as assistance with aspects of daily living.

General Fund Housing

The forecast for year-end expenditure on Adult Disabled Facilities is now lower based on the average number of grant approvals. There are currently no waiting lists for occupational therapy or case workers and there are only 16 cases on the technical officer waiting list. All of these waiting lists are subject to new referral activity. This information means that only £590k is forecast to be spent against a £1.969m budget leaving an expected variance of £1.379m at year end which will be put forward in the November Cabinet report as a carry forward request.

Under the Empty Dwellings Management scheme, boarding up of a number of long term empty homes is being considered at present. The year end forecast currently stands at £40k against a £57k budget leaving £17k remaining at year end. This is subject to on-going review and a carry forward request is expected at November Cabinet.

Officers are beginning to re-assess works required at properties for applications on the waiting list under the Private Sector Renewal scheme following review of policy eligibility. Greater certainty on year end spend and waiting list information will be available in September once assessment visits have commenced but at this stage only £100k spend is expected against the £500k budget with £400k subject to a carry forward request at November Cabinet.

The Warmer Healthy Homes scheme includes works to supplement the Really Smart House project with improvements to adjacent private sector properties being pursued. It is forecast that only £60k of the £111k budget will be spent by year end therefore leaving £51k to be carried forward. A request for this is expected at November Cabinet.

Building schools for the Future

The project is now mainly completed with only small landscaping works remaining. Certificates to release the retention payments due will be issued over the next month. A budget of £28k is also allocated to fund the legal transfer of contract guarantees and maintenance contracts from Southend Borough Council to the Belfairs Academy once the retention payments have been made.

Children & Learning Other Schemes

Two new funding streams totalling £546k for Disabled Children's Facilities and Short Breaks have been awarded for this financial year and projects are in their feasibility stages.

Works on the Chase High School playing field are near completion. Prince Avenue Primary Schools front doors have been repaired and main parts replaced. Rigorous testing once the new school term begins will assess their reliability and if a full replacement is required.

Emergency condition works on the old building roof at Kingsdown School are underway with an over spend of £222k expected by year end. This will be funded by two Friars School projects under condition schemes which will now not take place until 2014/15.

Retention payments for the new Hinguar Primary School building are now being released and the remaining budget in 2013/14 is to cover works on the drainage ditch that is situated at the south end of the playing field. The project board agreed that this funding would be passed to the school to manage so that can take a holistic approach to the drainage of the whole field.

The purchasing of the six properties between the two Sacred Heart Primary School sites is on-going. Three are now owned by Southend Borough Council and the Diocese, one is near completion and negotiations to purchase the remaining two are underway.

Of the £1.2m budget allocated for 2013/14, spend has now commenced on the works programmed for the summer holiday period. Retentions of £176k are also being held for payment later in the financial year.

Condition Schemes

A total of £840k of condition works on school buildings are programmed for 2013/14. This covers £505k for heating and plumbing works, £220k on roofs and rewiring, £37k on health and safety works relating to fire alarms and £78k on other general condition items. The majority of the work is programmed for August with spend starting to appear from late September.

The Hamstel Infant School fire systems scheme is no longer going ahead in 2013/14 therefore the budget of £20k will be in the November Cabinet report as a carry forward request.

£30k of the general condition schemes budget will be used to cover the over spend on Barons Court Infants School under Primary School Places.

The Friars School projects for curtain walling and roof and drains will not take place until 2014/15 with the £222k 2013/14 allocation being transferred over to cover the Kingsdown over spend. The Friars projects will then be funded from the general conditions budget in 2014/15.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to schools which will be fully distributed for the year. The first 93% of this funding stream has been passed to schools.

Primary School Places

Capital expansions, both permanent and temporary are on-going to supply primary places to meet significant increased demands. In 2013/14 spend of £5.2m is planned. This covers £2.5m of an on-going project from 2012/13 at Milton Primary and Hamstel Infant and Junior Schools with £1.3m of works due to start in the summer holidays. Works on these projects are progressing well.

£1.7m of the £2.0m Provision for Primary School Places budget is not required in 2013/14 and a request to carry it forward into 2014/15 will be included in the November Cabinet report as the main works will not start until then.

There is an over spend of £30k expected on the Barons Court Infants School project. These additional works will be funded from the conditions schemes budget and a request to transfer this will be included in the November Cabinet report.

Summary

The carry forward requests expected in the report to Cabinet in November are Adult Disabled Facilities for £1.379m, Empty Dwellings Management – works in default for £17k, Private Sector Renewal for £400k, Warmer Healthy Homes for £51k, Hamstel Infant Fire Systems for £20k and Provision for Primary School Places for £1.7m.

A request to move £222k from Friars School under condition schemes to Kingsdown School under Children and Learning Other will be included in the November Cabinet report. There will also be a request to move £30k from Condition Schemes to Barons Court Infants School.

Department for Place

The revised capital budget for the Department for Place is £36.792 million. This includes all changes approved at June Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Expected Variance to Year End 2013/14 £'000
Culture	15,173	7,937	14,761	(412)
Enterprise, Tourism & Regeneration	568	(15)	568	-
Coastal Defence	5,499	135	5,499	-
Highways and Infrastructure	5,525	85	5,525	-
Parking Management	150	13	150	-
Section 38 & 106 Agreements	2,187	(9)	2,170	(17)
Local Transport Plan	2,656	112	2,656	-
Local Sustainable Transport Fund	602	100	602	-
Bike Friendly Cities	179	43	179	-
Better Bus	1,162	9	1,162	-
Transport	1,331	18	1,331	-
Waste	1,760	11	1,760	-
Total	36,792	8,439	36,363	(429)

Actual spend at 31st July stands at £8.439million. This represents 23% of the total available budget.

Culture

The Elmer Square Library is jointly funded by Southend Council, University of Essex and South Essex College and is on track to complete on time and on budget.

The Belfairs Woodland Centre is now complete with payments to be made in October and November.

Efficiency reports have been completed on the Central Museum, Leigh Library and the Nursery under the Energy Improvements in Culture Property Assets scheme. Contracts are expected to be in place within the next few months.

The Prittlewell Prince Museum project relates to a three year research programme on the Prittlewell Prince. £120k of the 209k budget is expected to be spent by year end in 2013/14 with the remaining going into the November Cabinet report as a carry forward request.

The £353k budget under Pump Priming has been earmarked for works on Southchurch Hall and Gardens but only £30k of works are planned for 2013/14. The remaining works will take place in 2014/15 and a carry forward request will be included in the November Cabinet report.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on Southend Pier.

The Prince George extension structural report is currently in the process of being carried out. The works to repair and paint the stem railings have begun and they are due to complete mid-September.

Coastal Defence

We are in the process of appointing consultancy support for driving agreed strategy for Coastal Defences. Having completed a comprehensive consultation exercise, the Shoebury Common scheme will be reported to Cabinet in November and if approved, preliminary design and investigations will commence later in the year.

Highways and Infrastructure

A programme of works for planned highways maintenance has already commenced with approximately £1million of highways schemes implemented. The rest of the works are on-going and the full allocation will be spent.

On the Prittlebrook Greenway project, the widening of the path at Elmsleigh Drive and the foot/cycle bridge in section between Tankerville and Flemming has been completed. The rest of the resurfacing in the sections between Kingswood and Tankerville and the bridge strengthening works are underway.

The Cinder Path project will involve upgrading of the existing 1.2km seafront pedestrian-only traffic-free pathway between Old Leigh and Chalkwell railway stations to provide a multi-user facility for pedestrians and cyclists. We are working in partnership with Sustrans as this forms part of the NCN16 and they currently have a licence agreement with Network Rail (the land owner). Sustrans have undertaken a route user survey and produced a report. An internal working group has been established to move this forward.

The Street Lighting programme has been agreed and arrangements are now in hand to replace the old steel and concrete columns. In addition, we are in the process of a couple of trials for LED lanterns before deciding on the way forward. It is the intention that as part of the column replacement programme, we replace lanterns with LED where possible.

Parking Management

Parkaeon are being commissioned to prepare draft designs for a new layout and machinery at Fairheads Green car park. Detailed design options will be prepared following this with a view to commence works on site in the Autumn.

Parkaeon are also being commissioned for the works at Essex Street car park to develop draft designs of the parking layout and new pay on foot arrangements.

Section 38 and Section 106 Schemes

There are a variety of S38 and S106 schemes all at various stages. The bigger schemes include enhancements to the existing Shoebury Park facilities and on-going maintenance at Fossetts Farm Bridleway. Some budget carry forward requests will be put forward at November cabinet which currently stands at £17k. This is to reflect the projected spend for 2013/14.

Local Transport Plans (LTP Schemes)

Traffic management and road safety work programmes have been agreed and arrangements are in hand for initial designs and options assessments to enable works to commence.

Local Sustainable Transport Fund (LSTF)

Under the Local Sustainable Transport plan, there are plans to improve the Harp House junction to reduce congestion and improve access for non- motorised users. The Queensway Improvement scheme is currently at preliminary design stage. The Contra-flow cycling in one-way streets (St Marys and Southchurch Road/Sutton Road) are also in the process of being addressed.

Bike Friendly Cities

For 2013/14, the Bike Friendly Cities project is due to be spent in creating cycle ways from Queensway to Victoria Avenue and will supplement the LSTF funding.

Better Bus

Works to Rayleigh Road, Kent Elms, Eastwood Old Road and Wakering Road phase 1 are now complete and we are awaiting the invoices for this work. Design work for Western Approaches, Sutton Road, Swanage Road, Royston Road and Bridgewater Drive are all underway with consultation with Councillors to follow.

Bus Shelters with a total value of £130k have been ordered for Leigh Station, Southend Travel Centre and Southchurch Road. Outline design works are underway for the Cliffs Pavilion. A consultation with Councillors will begin in August. It is proposed that construction works will be completed by the end of 2013/14.

Transport

The A127 schemes have been submitted in the Local Transport Body prioritisation exercise at the end of July. A report is due to be produced to report the outcome of the consultation and questionnaire to the Committee. The Feasibility Studies are nearing completion which will help moving forward for establishing a preferred option. Further options are required to be prepared to address the consultation results.

A consultant has now been appointed for the Southend Transport Model scheme via the Department for Transport Framework. A review of the model data is underway to establish if further traffic data is required to be collected to support the model.

Waste

There have been some issues with planning permission slippage for the Waste Transfer Station with demolition works to commence in August using the available 2013/14 budget. The main contract will go out to tender at the end of August.

Summary

The carry forward requests expected in the report to Cabinet in November are Prittlewell Prince Museum for £89k, Pump Priming for £323k and S106 projects for £17k.

Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £13.016million. The budget is distributed across various scheme areas as follows:

Department for Corporate Services	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Forecast Variance to Year End 2013/14 £'000
Accommodation Strategy - Main	4,524	(111)	4,524	-
- CCTV	366	253	366	-
Civic Centre – Server Room	845	1	845	-
Asset Management (Property)	1,738	120	1,683	(55)
Cemeteries & Crematorium	2,041	4	640	(1,401)
Facilities Management	307	97	307	-
ICT Programme	2,396	209	2,350	(46)
Subtotal	12,217	573	10,715	(1,502)
Urgent & Priority Works (see table)	799	-	799	-
Total	13,016	573	11,514	(1,502)

Urgent & Priority Works	£'000
Budget available	1,000
Less commitments	
Less budget allocated to agreed schemes	201
Remaining budget	799

Actual spend at 31st July stands at £0.573million. This represents 4% of the total available budget.

Accommodation Strategy - Main

Following the tendering of professional services for the public wing, EC Harris have been appointed. Design meetings for this work are now taking place and designs are progressing well. Designs for the ground floor (phase 2) are being developed further.

Accommodation Strategy – CCTV

The programme remains on schedule and within budget. The new monitoring rooms are now fully operational at the Tickfield Centre. Final snagging is now being completed.

Civic Centre – Server Room

Agreement for use of the SMARTe EAST contractor selection framework has been finalised for phases 2 and 3. The tender exercise for the server room is complete and following the tender evaluation and interview process, a contractor is about to be appointed.

Asset Management (Property)

The demolition on Queensway House has now commenced and the car park redesign is underway.

The £55k budget for Brunel Road is not expected to be spent in 2013/14 therefore a carry forward request will be requested at November cabinet.

The contract for the new beach huts has now been let and the project is expected to be completed in September 2013. Capital receipts from the sale of these huts will then go forward to fund phase 2.

Cemeteries and Crematorium

Meetings with planners have taken place with regards to the New Burial Ground scheme and arrangements are in place to meet with Rochford Council planners to discuss intentions. Prior to any formal application being submitted, an information consultation with local residents is to take place and would be part of the planning process. A project planning team is currently being pulled together for phase two which will involve development of the site. A formal planning application will then have to be submitted to both Southend and Rochford Council and this process may take from 8 to 13 weeks. There is £2.034m budget available in 2013/14 and initially only £600k will be required for the land purchase. The remaining £1.434m will be a carry forward request in the November Cabinet report.

There is also some work on-going on the cremators. Three cremators have now been serviced and a report has been received on the condition of the brickwork. Cremator number 3 was scheduled to have a hot face brick reline in 2014/15 but after 2,300 cremations (with 2,000 being the norm), the hearth and supporting brickwork has badly deteriorated and needs replacement. Therefore it is not expected to last until its expected replacement in 2014/15. This will be at a cost of £40k therefore an accelerated delivery request to bring £33k from 2014/15 to 2013/14 will be put forward at November Cabinet.

Facilities Management

There were initial delays to the paving from the Civic Centre to Central Library but the project is now back underway and is on-going.

ICT

The Basildon Mirror for Disaster Recovery project is part of a larger review entitled Enterprise Architecture Programme (EAP). Initial research into technology options is currently taking place.

The Council Chamber Audio System / Webcasting project is on target to be delivered in 2013/14 and the installation is now complete with outstanding invoices to be paid. The full budget of £62k is not expected to be required and a variance of £15k is expected at year end. This will not be subject to a carry forward request.

A meeting with Microsoft is scheduled in August to review the desktop and new ways of working scheme for roll out of new hardware to enable hot-desking as part of the ICT rolling replacement programme.

The ELAN System Replacement project now only requires £10k of the £90k budget. £64k will be reallocated to the Fully Integrated Housing Services IT scheme along with the £19k Choice Based Lettings budget giving a total budget of £83k. The remaining £16k on ELAN is no longer required and will be removed from the programme. These changes will be reflected in the November Cabinet report.

The business case for the Vehicle Tracking and Performance system is to be presented to the ICT Strategy Group along with the project plan. Subject to tender which is due for completion by October, an under spend of £15k is expected on this project. This will not be subject to a carry forward request.

Urgent and Priority Works

The Urgent and Priority works provision budget currently has £799k remaining unallocated although further allocations will be included in the November Cabinet report.

Summary

The carry forward requests expected in the report to Cabinet in November are Brunel Road Redevelopment for £55k and the New Burial Ground for £1.434m.

An accelerated delivery request will also be included for £33k on the Mandatory Works to the Cremators scheme.

Budget changes will include £64k to be transferred from ELAN and £19k from Choice Based Lettings, both to the Integrated Housing Services IT project. £16k is not required on the ELAN project and will be removed from the capital programme.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2013/14 is £8.613million.

The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Forecast Variance to Year End 2013/14 £'000
Decent Homes Programme	7,453	2,504	7,453	-
Council House Adaptations	500	67	500	-
Sheltered Housing Remodelling	500	(39)	500	-
New Build 159 Bournemouth Park Road	160	-	160	-
Total	8,613	2,532	8,613	-

The actual spend at 31st July of £2.532million represents 29% of the HRA capital budget.

Decent Homes Programme

82% of the Decent Homes works programme for 2013/14 has been completed with the payments for these works are being made during August. The remainder of the programme which includes rewiring, windows and doors contracts will be on site later in the year. The project to renew lifts at Nicholson House has begun. We are also continuing to bring on line further works on the Energy Initiatives programme.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2013/14

Sheltered Housing Remodelling

The plans for 2013/14 are to modernise lifts in two sheltered properties later in the year. A date for this has not yet been agreed.

Summary of Capital Expenditure at 31st July 2013

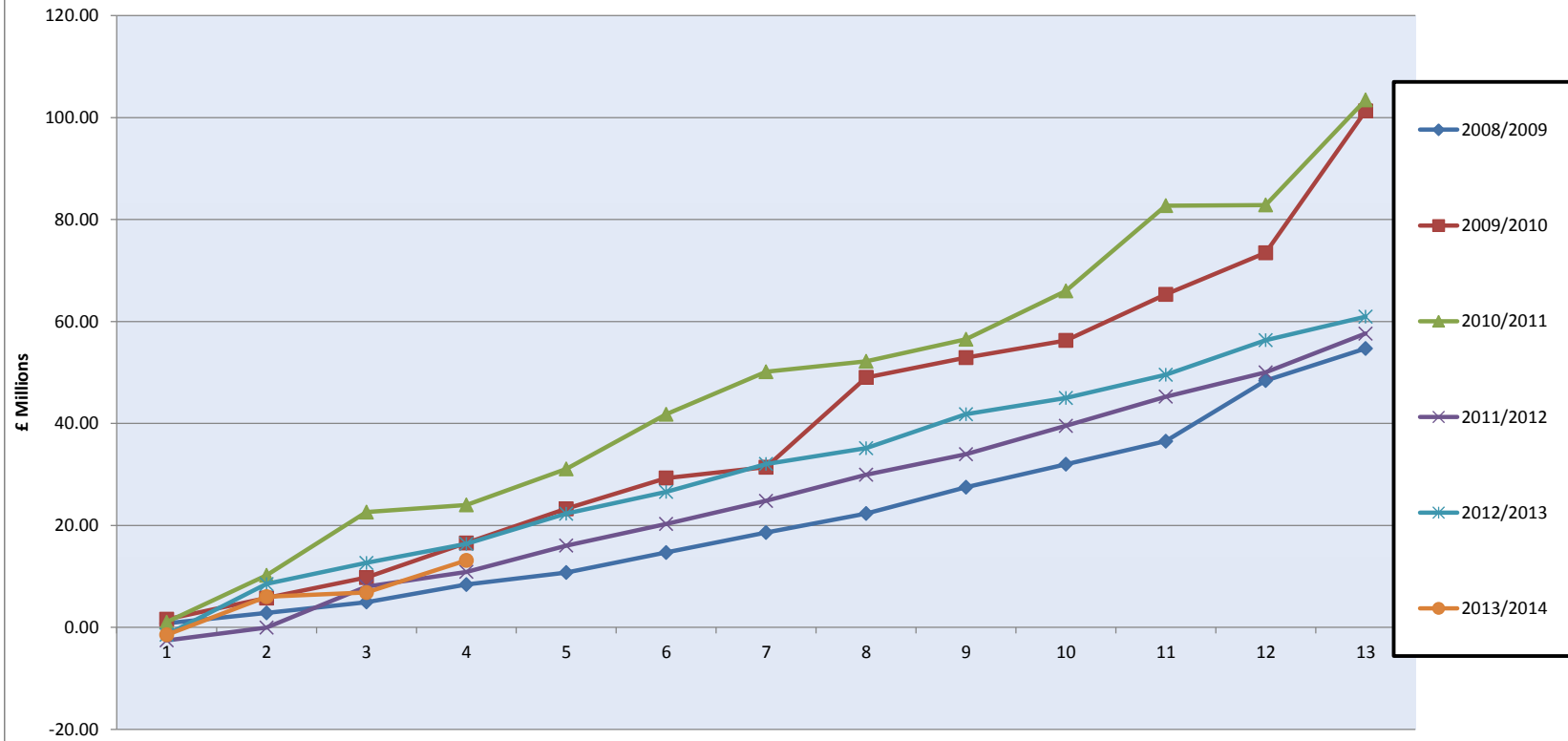
Appendix 1

	Original Budget 2013/14 £000	Revisions £000	Revised Budget 2013/14 £000	Actual 2013/14 £000	Forecast outturn 2013/14 £000	Forecast Variance to Year End 2013/14 £000	% Variance
People	11,546	1,272	12,818	1,592	9,251	(3,567)	12%
Place	21,147	15,645	36,792	8,439	36,363	(429)	23%
Corporate Services	12,304	712	13,016	573	11,514	(1,502)	4%
Housing Revenue Account	8,131	482	8,613	2,532	8,613	-	29%
	<u>53,128</u>	<u>18,111</u>	<u>71,239</u>	<u>13,136</u>	<u>65,741</u>	<u>(5,498)</u>	<u>18%</u>
Council Approved Original Budget - February 2013	53,128						
People amendments	460						
Place amendments	531						
Corporate Services amendments	-						
HRA amendments	19						
Budget re-profiles	4,196						
New external funding	12,905						
Council Approved Revised Budget - June 2013	<u>71,239</u>						

Actual compared to Revised Budget spent is £13.136M or 18%

Appendix 2

Capital programme Delivery
Cummulative Capital Expenditure 2008/09 to 2013/14



Year	Outturn £m	Outturn %
2008/09	54.7	92.7
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3
2012/13	61.0	97.9